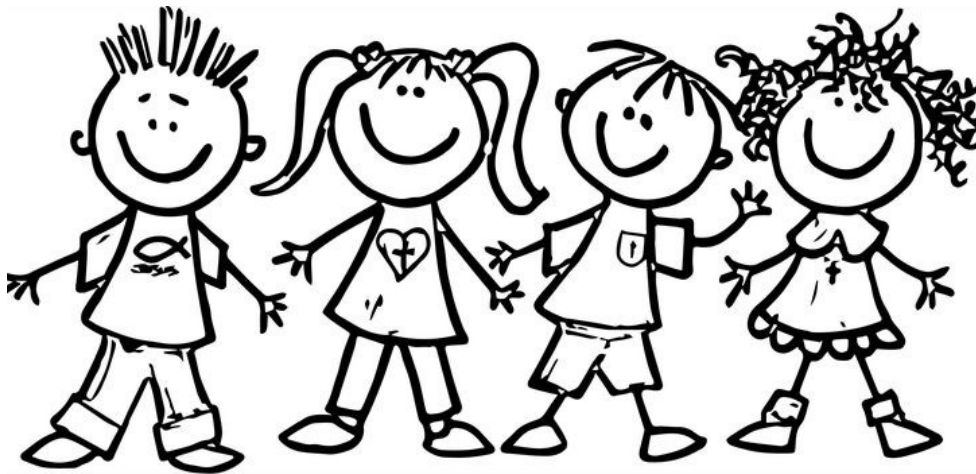


CLUBHOUSE

Need a place for your child after school ?

Sacred Heart School offers an after-school child care program, “CLUBHOUSE,” which is available to students attending Sacred Heart PreK through Grade 6. Clubhouse activities include: snack time, working on homework, projects, experiments, playing games, and playing outside. Students can stay until 5:30 P.M.—perfect for working parents and guardians!



Clubhouse Hours:

3:00 P.M. to 5:30 P.M. (11:15 A.M.-5:30 P.M. for Preschoolers)

Half Dismissal Days: 12:00 P.M. to 5:30 P.M.

Rates:

Registration Fees: \$30 Per Child / OR \$50 Per Family Each Year
(Fees must accompany this completed registration packet)

Regular Dismissal Days: \$13 per day for K-6
\$23 for Pre-K (school lunch option or bring sack lunch)

Half Dismissal Days: \$23 per day for all students

Questions about Clubhouse can be directed to the school office at 342-4060.

SACRED HEART CLUBHOUSE PROGRAM

REGISTRATION FORM

Child's Last Name	First Name	Grade	Birthday	Age
Child's Last Name	First Name	Grade	Birthday	Age
Child's Last Name	First Name	Grade	Birthday	Age
Child's Last Name	First Name	Grade	Birthday	Age

Address	Home Phone
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Parent(s) or Guardian(s) with whom the child lives:

Name _____ Email Address _____

Home or Cell Phone _____ Work Phone _____

Employer _____ Occupation _____

Name _____ Email Address _____

Home or Cell Phone _____ Work Phone _____

Employer _____ Occupation _____

Please circle your preferred way for Clubhouse to reach you if payment is owed: Email Phone Call

Please list the email address and phone number by which you prefer to be contacted:

In case of health and/or emergency pick-up contact:

Name/Relation _____ Phone _____

Name/Relation _____ Phone _____

Pediatrician:

Name _____

Address _____ Phone _____

Please tell us anything about your child that you think would be helpful for us to know:

Fees:

Annual Registration Fee: \$30.00 per child or \$50.00 per family
(Must accompany completed registration packet)

K-6 Regular Dismissal Days (3:00-5:30 P.M.): \$13.00 per day

Pre-School Dismissal Days (11:15 a.m.-5:30 P.M.): \$23.00 per day

Half Dismissal Days (12:00-5:30 P.M.): \$23.00 per day

Parent/Guardian Name	Parent/Guardian Signature	Date
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SACRED HEART CLUBHOUSE PROGRAM

PARENT CONTRACT

In consideration of my child's participation in The Clubhouse Program, I agree to the following:

- **I agree to pay a non-refundable annual registration fee of \$30.00 per child or \$50.00 per family.** (Checks should be payable to Sacred Heart with Clubhouse in the memo.)
- I agree to pay as my share of the cost of The Clubhouse Program an amount determined by the number of sessions my child is attending and specified herein. **I understand that monthly schedules and payments are due by the 25th of the month prior to service, with a late fee being assessed on the 1st of the month. I understand that payments will not be refunded or carried over to the next month for days my child(ren) was/were scheduled to go to Clubhouse but did not end up going. (Payments may be carried over to the next month if the absence was due to illness.)**
- I will contact the Clubhouse Director with any changes in my child's schedule.
- I agree that I will pick up my child by 5:30 P.M. or earlier and I understand that it is my responsibility to provide alternative arrangements for picking up my child if I am unavailable. I understand that in the event my child is not collected by 5:30 P.M., a fee of \$10.00 for the first 15 minutes (until 5:45 P.M.) and \$10.00 for each additional 15 minutes or any part thereof will be charged. After 6:00 P.M., my emergency contacts will be called.
- I agree that a guardian or designated person will pick up my child from The Clubhouse Program and sign him or her out for the day. If someone other than the designated persons is picking up my child, an email or phone call notification is required.
- I understand that in the event of continued late payment of tuition, late pick-up of my child, or for any other good cause, The Clubhouse Program reserves the right to remove any child from the program.
- I understand that if The Clubhouse Program is terminated because enrollment is not sufficient or for any other reason given by the Board of Education, all money paid by me for the period after termination will be refunded to me.
- I understand that Clubhouse follows all Sacred Heart School rules—both inside the building and outside on the playground.
- **Preschool Parents Only—I agree to send a thick beach towel or blanket, small pillow and stuffed animal for my child to use during rest time.**
- In the event of an emergency, I give my permission to the teacher to have my child treated by medical personnel. The staff member in charge shall make reasonable attempts to contact me prior to any emergency medical treatment.
- I understand that in the event of serious illness or injury, the child will be taken to St. Anthony's Memorial Hospital for emergency treatment. The Clubhouse Program is not liable for any claim arising out of the doctor's actions. All medical expenses shall be the parent/guardian's responsibility. I agree to assume the full risk of any injuries, including loss of life, damages, or loss which my child may sustain while at The Clubhouse Program. I further agree to waive and relinquish the directors and employees of The Clubhouse Program from any and all claims resulting from injuries, including loss of life, damages, and losses sustained by my child and arising, connected with, or in any way associated with The Clubhouse Program.

If possible, please have both parents sign.

Parent/Guardian Name _____ Parent/Guardian Signature _____

Parent/Guardian Name _____ Parent/Guardian Signature _____

Date _____

Director of Clubhouse Program Signature

Date